



ЕВРОПЕЙСКИ СЪЮЗ  
ЕВРОПЕЙСКИ СТРУКТУРНИ И  
ИНВЕСТИЦИОННИ ФОНДОВЕ



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„Европейският земеделски фонд за развитие на селските райони: Европа инвестира в селските райони“

**Програма за развитие на селските райони 2014 - 2020 г.**

*Мярка 19 „Водено от общностите местно развитие”*

*Под-мярка 19.1 „Помощ за подготвителни дейности”*

## ***Сдружение „Местна инициативна група Лом”***

*гр. Лом, ул. „Георги Манафски” №19, Административна сграда на Общински пазар, етаж.2*

### **STATUTE OF A NON-PROFIT ASSOCIATION LOCAL ACTION GROUP**

*/ Updated and approved by the General Assembly of the Lom LAG with Decision №1 under item 5 of the agenda, Minutes №5 / 06.03.2019 /*

#### **I. GENERAL PROVISIONS**

##### ***Structure:***

**Article 1. (1)** The present Statute determines the structure of the non-profit Association “Local Action Group Lom”, hereinafter referred to as “LAG - LOM”. The Association is a public-private partnership between the non-profit, business and public sector in the municipality of Lom, established as a non-profit legal entity, in accordance with the provisions of the Law on Non-Profit Legal Entities.

(2) The territory of LAG - LOM covers the entire territory of Lom municipality.

(3) Organs of LAG - LOM are:

1. General Assembly;
2. Management Board.

##### ***Name, registered office and address:***

**Article 2.(1)** The name of the association is "Local Action Group Lom" or in short "MIG - LOM". In Latin the name is written as follows: Local Action Group Lom.

(2) The headquarters of LAG - LOM is in the town of Lom.

(3) The address of LAG - LOM is the town of Lom, 19 Georgi Manafski Str., Administrative building of the Municipal Market, floor 2.

(4) The full or abbreviated name of the LAG - LOM, the registered office, the address of the management and its BULSTAT number are placed on all its documents and publications.

##### ***Term:***

**Article 3.** MIG - LOM is not limited by a term or other termination condition.



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### **II. GOALS AND ACTIVITIES**

#### ***Public benefit:***

**Article 4.** LAG - LOM is self-determined to carry out activities in public benefit.

#### ***Objectives:***

**Article 5.** The objectives of LAG - LOM are:

1. To support the sustainable and competitive development on the territory of the municipality of Lom through the preparation and implementation of the Strategy for Community-Led Local Development (CLLDS) on the territory of the municipality, for the implementation of the community-led local development (CLLD) approach. rural development (RDP);
2. To raise the awareness and skills of local residents about the implementation of the CLLD approach and to encourage their active participation in the process of planning and implementation of CLLDS;
3. To work for improving the quality of life on the territory of the municipality, creating opportunities for long-term employment and increasing incomes by diversifying economic activities, improving the competitiveness of local products, protecting natural resources and the environment and developing more quality services in accordance with the needs and expectations of community members;
4. To encourage and facilitate the active involvement of the members of the community in the process of decision-making and implementation of its development, as well as to stimulate intersectoral cooperation;
5. To stimulate the introduction of new methods and resources for development by supporting the introduction of innovations and new technologies and increasing local capacity and knowledge;
6. To initiate, develop and support the creation and development of cooperation networks on a professional, sectoral and territorial basis;
7. To work for the development and validation of the unique characteristics and identity of the territory of the municipality and the communities that inhabit it.

#### ***Means of achieving the objectives:***

**Article 6.** The means to achieve the goals of the LAG - LOM are:

1. Implementation of the CLLD approach from the Rural Development Program and implementation of the CLLD on the territory of Lom Municipality, including by providing funding for its implementation by the Ministry of Agriculture and Food (MAF) and other donor funds;



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2. Provision of information, consultations and expert assistance to the interested persons (potential candidates) from the territory of the municipality of Lom in the development and implementation of projects in implementation of the measures of CLLDS;
3. Organizing the process of announcing the acceptance of projects, recruitment and approval of projects supporting the implementation of measures included in the CLLDS, and providing the necessary information for this process to the Paying Agency (PA) at the seat of the LAG - LOM, as well as monitors the implementation of projects;
4. Achieving public activity and ensuring publicity and transparency in the implementation of CLLDS activities by establishing and maintaining consultative mechanisms, providing the opportunity for participation of rural representatives in the process of needs assessment, planning and renewal of CLLDS;
5. Maintenance of a website and development and distribution of printed and electronic materials;
6. Organization of round tables, conferences, training seminars and other similar events, collection and dissemination of information to the public, as well as development of analyzes and studies related to the activities and objectives of the LAG - LOM;
7. Cooperation with the relevant organizations, institutions and citizens in the development of local policies in the educational, social, health, cultural, tourist, scientific and other fields;
8. Implementation of local, national and European projects in the field of promoting the development of the local community, business, employment, education and science, as well as in other areas related to the objectives of the LAG - LOM.
9. Other activities supporting the achievement of the objectives of the LAG - LOM and provided for in the normative acts for implementation of the Rural Development Program.

(2) The above activities will be implemented depending on the financial resources of the LAG - LOM and in accordance with the strategy and priorities adopted by the General Assembly.

#### **Subject of main activity:**

**Article 6a.** The main activity of the LAG - LOM is to support sustainable and competitive development in the municipality of Lom by preparing and implementing a Strategy for CLLD in the municipality under the CLLD approach of the Rural Development Program (RDP), assistance in mobilizing their own resources of the region, supporting the development of business, coordination and implementation of projects in the field of agriculture, economy, development and promotion of spiritual values, civil society, health, environment, education, science, culture, technology, technology and physical culture; helping young people, helping the socially disadvantaged, disadvantaged people and people in need of care; supporting social integration and personal realization; the protection of human rights and the environment, as well as any other activities prescribed by law.

#### **Subject of economic activity:**



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**Article 7. (1)** In order to achieve its goals, LAG - LOM may also perform additional economic activity, which must be related to those listed in Article 5 goals.

(2) The subject of related economic activity under the above paragraph are:

a) providing consultations, conducting research and supporting analyzes achieving the goals of LAG - LOM;

b) elaboration and distribution of information materials, as well as of literature on topics related to the goals and activities of the LAG - LOM and helping to achieve its goals;

c) organization of trainings, courses, seminars and other similar forums, supporting the achievement of the goals of the LAG - LOM;

d) other activities not prohibited by law, related to the implementation of the objectives of the LAG - LOM.

(2) LAG - LOM cannot distribute profit in any form. The realized revenues will be used only for achieving the goals of LAG - LOM.

(3) LAG - LOM will not carry out economic activity, which is not related to the subject of main activity, provided in the present Statute.

(4) The performance of the activity is subject to the conditions and the order determined by the laws, which regulate it.

#### **Property:**

**Article 8.** The property of LAG - LOM consists of:

a) donations, wills and grants from Bulgarian and foreign individuals and legal entities;

b) contracts with state bodies, international organizations or other persons;

c) income from the property of the LAG - LOM and from joint or independent activities aimed at ensuring its sustainability and achieving the objectives defined in Article 5 above.

d) income from membership fees and other property contributions;

e) other income or income acquired in accordance with the provisions of the law.

(2) The subject of donation and will may be money, valuables, securities, movables and real estate, objects of intellectual and other property.

(3) All donations and wills will be recorded in a special register and the will of the donor will be respected.

#### **Membership fee:**

**Article 9. (1)** The General Assembly may take a decision on the obligation to pay a membership fee, as well as to determine the amount and the manner of its payment by the representatives of the different sectors.



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(2) The General Assembly may decide on a different amount of membership fees for the representatives of the different sectors.

(3) Membership fees are due only if there is an explicit decision of the General Assembly under this Article and is due proportionally from the date of the decision.

#### ***Property expenditure***

**Article 10. (1)** LAG - LOM may gratuitously spend property and carry out the activity, directed for realization of the purposes, determined by the order of this Statute and the laws.

(2) The Board of Directors makes a motivated decision for gratuitous spending of the property of the association. The decision shall be taken by a qualified majority of 2/3 of those present when it is in favor of:

1. persons from the composition of its managing bodies and their spouses, their relatives in the direct line - without restriction, in the collateral line - up to the fourth degree, or by marriage - up to the second degree inclusive;
2. persons who were in the composition of its managing bodies up to 2 years before the date of taking the decision;
3. legal entities, which have financed the organization up to 3 years before the date of making a decision;
4. legal entities in which the persons referred to in items 1 and 2 are managers or may impose or impede the taking of decisions.

(3) LAG - LOM selects the persons and the way of their support depending on their goals and financial possibilities, according to the announced order and the rules for carrying out the activity, compliant with the rules for carrying out activity, as well as according to the requirements of RDP, Managing Authority (MA) and RA for application of CLLDS.

The information on the order in which the selection is carried out is publicly available and is disclosed in accordance with the approved rules of the RDP and CLLDS.

(4) LAG - LOM has no right to provide property and finance political parties.

(5) The selection of beneficiaries under SVOMR and the requirements for their projects is carried out in accordance with the procedures provided for in CLLDS, approved for implementation and the current legislation.

(6) The administrative costs related to the implementation of the CLLDS shall be incurred in accordance with the approved budget of the CLLDS and the budget under sub-measure 19.4. of the RDP, in compliance with the regulatory requirements.

### **III. MEMBERSHIP**

#### ***Right to membership:***

**Article 11. (1)** Members of LAG - LOM may be able-bodied natural and / or legal persons who:



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- wish to assist in achieving the goals of the LAG - LOM, as well as for the implementation of CLLDS on the territory of the municipality, committing to contribute to the activities of the Association according to their capabilities;

1. are representatives of the non-profit, economic or public sector.

**“Representative of the non-profit sector”** is a person registered under the Non-profit Legal Entities Act or the Public Chitalishte Act, as well as a natural person who self-identifies as a representative of this sector. The natural person declares in writing his affiliation to this sector. , a mayor, deputy mayor or an employee in a municipality, mayoralty or region who has self-identified as a representative of the non-profit sector or represents another representative of the non-profit sector may not be a member of the collective management body of the LAG. member is a mayor, deputy mayor, municipal councilor or employee of the LAG, cannot be a member of the collective management body of the LAG from the quota of the non-profit sector.

**“Representative of the economic sector”** is a person registered to carry out activity under the Commercial Law or under the Cooperatives Act, an organization uniting and protecting their interests, as well as a natural person carrying out economic activity within the meaning of § 1, item 3 of the additional provisions For the purposes of this Statute, a mayor, deputy mayor or municipal councilor as well as a legal entity owned or managed by a mayor, deputy mayor or municipal councilor or an employee of the LAG shall not have the right to be a member of the collective management body of the LAG from the quota of the business sector.

**“Representative of the public sector”** is an employee of the central or territorial administration of the executive power, is not a legal entity, which is represented by a body of the executive power under Article 19, para. 2, 3 and 4 of the Administration Act or by an employee of the central or territorial administration of the executive power, of the municipalities, of the municipal council, mayor and deputy mayor of a municipality, mayoralty or region, deputy mayor, municipal councilor and regional governor who represents the relevant body on the basis of a written decision submitted to the LAG, as well as a public person who receives funding from the state or municipal budget. The legal entities have their registered office and address of management on the territory of the LAG, and the natural persons - representatives of the non-profit sector, have a permanent address or work permanently on the territory of operation of the LAG - LOM.

(2) Members of the LAG - LOM - part of the public quota, are obligatorily the Municipality of Lom, respectively represented by a person appointed by the Municipal Council.

(3) The share of the representatives of the public sector, of the representatives of the business sector and of the representatives of the non-profit sector in the collective supreme body and in the managing body of the LAG - LOM may not exceed 49 percent of the votes.

(4) The founders of LAG - LOM are members of the association by virtue of the establishment. The persons accepted after the court registration of LAG - LOM as members have the same rights and obligations as those of the persons who have appeared as founders of the association.

#### **Acquisition of membership**





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**Article 12. (1)** The membership in the association is voluntary. Persons wishing to be accepted as members of the LAG - LOM should submit a written application in a form to the Chairman of the Management Board, which contains a written declaration that the applicant agrees to become a member of the LAG - LOM, that he will comply with the provisions of the LAG. Statute, accompanied by the following documents:

1. for natural persons - a copy of an identity card,
2. for legal entities - a copy of the decision of their competent body for participation in the LAG - LOM;

(2) The Chairman of the Management Board makes a preliminary check on the basis of the submitted documents whether the candidates meet the requirements specified in Article 11 from this Statute, the result of which is presented to the Management Board. If, during the inspection, the President finds that a document is missing, he shall immediately inform the candidate and request his submission.

(3) The admission of candidates for members of the LAG - LOM is by decision of the Management Board. The Chairman of the Management Board is obliged to submit the documents submitted by all candidates for members for acceptance at the next meeting of the Management Board, but not later than 1 month from their submission.

(4) The membership is considered acquired from the date of the respective decision of the Management Board for admission.

#### ***Refusal to accept members:***

**Article 13.** The Management Board refuses to accept a candidate member from a sector if any of the following hypotheses exist:

1. The candidate does not meet the requirements of Article 11 of this Statute or has not submitted all the necessary documents.
2. If the admission of the candidate for a member from a certain quota would lead to violation of the requirement under Article 11, para. 3.

#### ***Rights and obligations of members:***

**Article 14. (1)** The members of LAG - LOM have the following rights:

1. To participate in the management and activities of the association;
2. To receive and request information about its activity;
3. To exercise control over the work of the LAG - LOM and its bodies management;
4. To use the results of the activity of LAG - LOM, according to the provisions of this Statute.

(2) The members of LAG - LOM are obliged:



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1. To observe the provisions of this Statute, the adopted internal rules, as well as to implement the decisions of its bodies;
2. To participate in the activities of the LAG and to work for the realization of its goals;
3. To raise the prestige of the LAG - LOM, to help increase its property and to refrain from performing actions or omissions that contradict its goals or damage its prestige;
4. To pay in time their membership fee or property contributions, in the determinations according to the decision of the General Assembly under Article 9, para. 3.

(3) Membership rights and obligations, with the exception of property rights, are non-transferable and do not pass on to other persons in the event of death or termination of a legal entity, member of the association.

(4) The members of the LAG - LOM are liable only to the amount of the membership or property contributions provided for in these Articles of Association and the creditors are not entitled to file a claim against their personal property above this amount.

#### ***Termination of membership:***

**Article 15. (1)** Membership in the LAG is terminated:

1. with a unilateral written statement of intent addressed to the Management Board;
2. with the death or placement under full incapacity, respectively termination of the legal entity - member of the association;
3. with shutdown;
4. with termination of LAG - LOM;
5. in case of dropping out due to non-payment of the established membership fee or property contributions for a period longer than 6 months.
6. for the representatives of the public quota - in case of loss of his status of a representative of this sector.

(2) A member of the LAG - LOM is expelled by a decision of the General Assembly when:

1. Violates the provisions of Article 14, para. 2 obligations *or*
2. In case of non-participation in two consecutive meetings of the General Assembly without a valid reason.

(3) The dropping out shall be considered occurred with ascertainment of the existence of the circumstances under Article 15, para. 1, item 5 of these Articles of Association with a decision of the Management Board. The Management Board should report on the elimination of the first General Meeting convened thereafter.





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(4) The termination of the membership under Article 15, para. 1, item 6 of these Articles of Association, shall be established by a decision of the Management Board and shall be reported to the first convened General Meeting.

(5) Any change in the membership and the ratio between the representatives of the individual sectors in the General Assembly of the LAG - LOM is reflected in the documentation of the association.

(6) Upon termination of the membership, LAG - LOM does not owe a return of the property contributions and membership fees. The member who has terminated his membership is obliged to make the overdue property contributions or membership fee for the period of his membership.

#### IV. ORGANS

##### *General Assembly of the Association:*

**Article 16.** (1) The composition of the General Assembly is divided into three quotas, corresponding to the three sectors: non-profit, business and public. Each of the three quotas may not exceed 49% of the votes in the General Assembly.

(2) The members of the LAG - LOM may authorize with an explicit written power of attorney another natural person - member of the LAG - LOM to represent them at a meeting of the General Assembly. Proxies are not allowed to represent more than one member and to sub-authorize third parties.

(3) Each member has the right to one vote in decision-making by the General Assembly.

##### *Prohibition of voting:*

**Article 17.** A member of the LAG - LOM has no right to vote in resolving issues related to:

1. He / her or his / her relative in the direct line - without restrictions, in the lateral line - up to the fourth degree or by marriage - up to the second degree inclusive.
2. Legal entities in which he is a manager or may impose or impede decision-making.

##### *Powers of the General Assembly of the LAG:*

**Article 18.** The General Assembly of the LAG - LOM:

- a) Amends and supplements the Articles of Association;
- b) Accepts the proposed by the Management Board CLLDS, which will apply to the Managing Authority of the Rural Development Program;
- c) Elects and dismisses the members of the Management Board;
- d) Makes decisions for transformation or termination of LAG - LOM;
- e) Adopts internal rules, as well as the main guidelines and program for the activities of the LAG - LOM;



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f) Accepts the annual budget proposed by the Management Board, as well as adopts the decisions on the amount and manner of payment of membership fees or property contributions by the members;

g) Approves the annual report on the activity of the association, the annual report, the financial report and the report on the implementation of CLLDS prepared by the Management Board;

h) Excludes members of LAG - LOM;

i) Cancels the decisions of the other bodies when they contradict the law, the Statute or other internal acts regulating the activity of the LAG - LOM;

j) Terminates or changes any programs or activities of the association that are incompatible with the goals or policies of the association;

k) Makes decisions on providing the residual property to the LAG after its termination.

#### ***Procedure for activity and decision-making by the General Assembly:***

**Article 19. (1)** The General Assembly shall take decisions by holding meetings at least once a year.

**(2)** The General Meeting is convened by the Chairman of the Management Board on the initiative of the Management Board or at the request of 1/3 of the members of the General Meeting, addressed to the Chairman of the Management Board. In case the Chairman of the Management Board does not send a written invitation to convene within two weeks from the receipt of the request, the meeting is convened by the court at the seat of the LAG - LOM at the written request of the interested members or a person authorized by them.

**(3)** The General Meeting is convened by a written invitation, containing the agenda of the meeting, the date, time, place for its holding and on whose initiative it is convened. The invitation, together with the materials for the meeting must be sent to each of the members of the LAG - LOM by mail with a return receipt and / or by e-mail with return notification, and / or by fax and / or in person against a signature, no. - at least two weeks before the date of the General Meeting. The invitation is also placed in a prominent place in the office of the LAG.

**(4)** Meetings are legal if at least half of the LAG LOM members are present. In the absence of a quorum, the meeting shall be adjourned one hour later at the same place and with the same agenda and shall be held regardless of the number of members present. The quorum shall be established by the chairman of the meeting according to a list in which the names of the present members and their representatives are reflected and shall be attached to the minutes of the meeting.

**(5)** Decisions of the General Assembly are taken by a majority of half of those present. The decisions under Article 18, b. a) and b) are taken by a qualified majority - 2/3 of those present, and the decisions under Article 10 (2) and Article 18. d) - by a majority of 2/3 of all members.

**(6)** Minutes shall be kept at each meeting of the General Assembly, which shall be certified by the chairman of the meeting and the recorder. A list of the members present at the meeting is also



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drawn up, which becomes an integral part of the minutes of the meeting. Each member present at the meeting has the right to monitor the accurate recording of the meeting and the decisions taken by him in the minutes.

#### **Management Board:**

**Article 20. (1)** The Management Board is a collective management body with a mandate of 5 years, which consists of 5 persons - representing members of the Association. The share of representatives of the public sector, representatives of the business sector and representatives of the non-profit sector in the collective management body of the LAG - LOM should not exceed 49 percent of the votes.

(2) Members of the Management Board may be natural persons - representatives of members of the LAG - LOM.

(3) The members of the Management Board may be re-elected, but for no more than three consecutive terms.

#### **Procedure for activity of the Management Board:**

**Article 21. (1)** The meetings of the Management Board shall be convened by the Chairman of the Management Board on his own initiative or at the written request of each of its members. If the Chairman does not convene the Management Board within seven days of receiving the written request, it may be convened by any of its members.

(2) The meetings of the Management Board are chaired by the Chairman, and in his absence by another elected member of the Management Board. Members of the LAG-LOM team may also attend the meetings of the Management Board, in the cases provided for in the internal rules and procedures of the LAG-LOM.

(3) The Management Board shall take decisions at meetings attended by at least half of its members. The person with whom there is a two-way telephone or other connection, guaranteeing the establishment of his / her identity and allowing participation in the discussions and decision-making, is also considered present. The vote of this member shall be certified in the minutes by the chairman of the meeting.

(4) The Chairman convenes the Management Board, by sending an invitation to each of the members, at least 1 week before the date of the meeting, and the invitation also sets out a draft agenda of the meeting. The final agenda is determined at the beginning of each meeting of the Board, before proceeding to discuss the items and make decisions. The materials to be discussed at the meeting are sent together with the invitation.

(5) The Management Board makes a decision by a majority of those present, and decisions under Article 22 items 2, 4, 6, 12, 13 and 17 - by a majority of all members. Where decisions concern any of its members, they shall not take part in their deliberations and voting.



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(6) The Management Board may take decisions without holding a meeting, if the minutes certifying the decision taken are signed without remarks and objections by all members of the Management Board.

(7) The members of the Management Board may authorize with an explicit written power of attorney another natural person - a member of the LAG - LOM, a representative of the same sector to represent them only at one meeting of the Management Board per year.

(8) Minutes shall be kept at all meetings of the Management Board, reflecting the decisions taken and the majority by which they were voted. The minutes shall be signed by all members of the Management Board present at the meeting and shall be sealed. The Chairman of the Management Board is responsible for the proper storage of the documentation from the meetings of the Management Board.

#### ***Powers of the Management Board:***

#### **Article 22. The Management Board:**

1. Ensures the implementation of the program and the decisions of the General Assembly of LAG LOM;
2. Determines the procedure for carrying out the activity of the LAG - LOM, including that in public benefit, and is responsible for this;
3. Develops CLLDS in compliance with the normative requirements for this and proposes it for adoption by the General Assembly;
4. Implements the approved CLLDS, updates it if necessary and organizes its implementation in compliance with regulatory requirements and contractual obligations to funding institutions;
5. Monitors the submission of applications for planned activities and expenditures for the next calendar year to the Ministry of Agriculture and Food, as well as periodic applications for approval of activities, in accordance with regulatory requirements;
6. Disposes of the property of LAG - LOM, in compliance with the provisions of this Statute, as well as makes decisions for obtaining bank and other loans, as well as decides on the establishment of real rights over the property, collateral, guarantees and sureties;
7. Operationally implements the annual budget, as well as prepares and submits to the General Assembly a draft budget;
8. Prepares and submits to the General Assembly an annual report on the activities of the association;
9. Prepares and adopts periodic reports on the implementation of CLLDS; prepares annual reports on the implementation of the CLLDS, an annual report on the activities of the LAG - LOM and annual financial statements and submits them to the General Assembly for adoption;



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10. Decides to participate in other organizations, as well as to open and close branches;
11. Takes decisions for formation of the commission for evaluation and selection of projects in implementation of the measures included in the Strategy for local development, determines its composition, including the external experts;
12. Prepares an annual work program for implementation of CLLDS, takes decisions for announcing procedures for selection of projects, according to the program, the adopted rules and procedures in CLLDS;
13. Prepares an annual plan for monitoring of the approved projects for implementation of measures under CLLDS;
14. Approves the staffing schedule, which includes at least the Executive Director and the expert on the implementation of CLLDS, and must update it in accordance with the requirements of the funding institutions for the availability of minimum capacity.
15. Appoints the Executive Director of the LAG - LOM, determines its contractual rights and obligations in accordance with these Articles of Association, as well as approves the job description of the Executive Director;
16. Takes decisions for the establishment of thematic working groups and for convening their meetings, as well as takes decisions for the establishment of any other commissions, groups and other working structures, which are necessary for the activity of the LAG - LOM.;
17. Carries out liquidation or appoints a liquidator upon termination of the LAG - LOM;
18. Elects from among its members a chairman of the Management Board and dismisses him.
19. Takes decisions on all issues, which by law or according to the Statute are not in the competence of another body of the LAG - LOM.

#### ***Early dismissal of a member of the Management Board and liability of the members of the Management Board:***

**Article 23. (1)** Early dismissal of a member of the Management Board of the LAG shall take place in the following cases:

1. by decision of the General Assembly, after a motivated application for dismissal of a member of the Management Board has been submitted;
2. by decision of the General Assembly, in case of established violation of the law, of the present statute or of another internal decision of the association, or in case of non-fulfillment of the obligations of the person as a member of the Management Board, or in case of causing damages to the association;
3. in case of death of the person or in case of objective impossibility of the person to participate in the activity of the Management Board. The cases when the person ceases to meet any of the requirements specified in Article 20 of these Articles of Association or when he ceases to be a representative of the public quota. The existence of the objective





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preconditions should be ascertained in the minutes of the meeting of the General Assembly of the LAG - LOM.

(2) A member of the Management Board, elected in place of a person who has terminated his / her participation in the Management Board, completes his / her term of office.

(3) The members of the Management Board are jointly and severally liable for their actions damaging the interests and property of the LAG - LOM.

#### **Chairman of the Board:**

**Article 24.** The Chairman of the Management Board:

1. Concludes all contracts on behalf of the association, incl. employment and civil contracts with the Executive Director, the coordinator and / or other employees of the LAG - LOM;
2. Convenes, organizes and directs the holding of the meetings of the Management Board, as well as organizes the convening of the meetings of the General Assembly;
3. Performs other duties assigned to him by decision of the Management Board;
4. Represents the LAG-LOM to third parties and may, if necessary, authorize the Executive Director to represent the LAG-LOM for specific activities.
5. Responsible for keeping a book with the minutes of the meetings of the General Assembly and the Management Board of the LAG - LOM.

#### **Project Selection and Evaluation Committee:**

**Article 25.** (1) The Commission for selection and evaluation of projects shall be formed for each separate case upon publication of an announcement by the LAG - LOM for recruitment of projects for implementation of the measures under CLLDS.

(2) The composition of the commission is in accordance with the requirements of the current legislation and the MA of the RDP.

(3) Each member of the commission should sign a declaration of no conflict of interest in accordance with regulatory requirements before the commission begins work. In the event of a situation of conflict of interest, the respective member of the commission is obliged to resign by submitting a letter to the Executive Director or to be removed from the Management Board. When a letter of resignation has been filed. The Executive Director shall immediately notify all members of the Management Board, who shall convene a meeting to elect another member of the committee.

(4) The Project Selection Commission carries out activities provided for in the approved CLLDS, RDP and the regulatory requirements for its implementation, the internal acts of the LAG - LOM and the rules for its work, in compliance with the rules provided in these documents.

(5) (new, adopted by decision №1 under item 2 of the agenda / Minutes №4 /10.05.2018 of KVO / GA of MIG LOM) When the Chairman of the Management Board of NGO "MIG-LOM" is an eligible candidate for participation in the procedure for the selection of projects under a specific





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measure of the CLLDS, which leads to a potential financial conflict of interest, the Management Board elects at its meeting another member to whom it delegates rights to sign all documents related to the appointment and the activity of the Commission for selection of projects under the specific measure under CLLDS.

**(6) (new, adopted by decision №1 under item 5 of the agenda / Minutes № 5 / 06.03.2019 of KVO / GA of LAG LOM)** The authorized member of the Management Board of LAG-LOM under para. 5 has the rights to approve and approve any type of documents related to the implementation and enforcement of measures by the CLLD and the LAG: to approve the package of documents for application and implementation for the specific measure of the CLLD Strategy for which it is authorized, incl. announcement, Conditions for application and implementation and the samples to them; to sign an order appointing the Commission for selection of project proposals (PPP); to approve an evaluation report on the work of the checkpoint after its approval by the Board, incl. and to sign as a third party on behalf of MIG-LOM. administrative grant agreement between the specific beneficiary and the Managing Authorities of the operational programs.

**(7) (new, adopted by decision № 1 under item 5 of the agenda / Minutes №5 /06.03.2019 of KVO / GA of LAG LOM)** When a member of the Management Board intends to apply for a project to receive a grant under a specific measure of CLLDS he does not participate in the meetings of the Management Board, which approve and adopt the package of documents for application under the measure, the composition of the evaluation committee - PPP and the final report of the PPP, which avoids potential conflicts of interest.

### ***MIG - LOM team:***

**Article 26. (1)** The team of the Association shall consist at least of an Executive Director, an expert in the implementation of the activities under CLLDS. For each of the positions in the team, job descriptions are prepared in accordance with the CLLDS and the adopted working procedures for its implementation.

**(2)** The person hired as an Executive Director should meet the regulatory requirements for holding the position provided for in the current legislation on the implementation of the RDP. The Executive Director shall report to the Management Board for the performance of his / her duties.

**(3)** The Executive Director shall be responsible for:

1. the implementation of the decisions of the Management Board;
2. hires, dismisses and exercises control over the employees of the LAG - LOM according to the staff list adopted by the Management Board, determines their remuneration according to the budget of the LAG, as well as develops job descriptions;
3. the team of LAG - LOM and the hired external persons by distributing the tasks among them, as well as monitors the implementation of the tasks assigned to them;



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4. the organizational - technical servicing of the activity of the bodies of LAG - LOM, as well as of the procedures for selection of projects for financing in implementation of CLLDS and of the decisions of the Management Board;
5. organize the application of CLLDS. as well as organizes the communication and exchange of information between the LAG - LOM and the financing institution (MAF) in order to meet the regulatory requirements for submission of documents to the MAF;
6. is responsible for the storage of the declarations for absence of conflict of interests, signed by the members of the commission for selection of projects, as well as is obliged to notify each member of the Management Board of a letter of resignation received by a member of the commission.;
7. monitors the need for amendment of the CLLDS and when it deems it necessary may make proposals to the Management Board for preparation of specific changes or updates of the CLLDS;
8. perform other obligations assigned by his employment contract.

### V. REPRESENTATION

**Article 27.** The Association is represented by the Chairman of the Management Board.

### VI. ANNUAL CLOSURE AND DOCUMENTATION OF LAG - LOM

**Article 28. (1)** Every year until the end of January the General Assembly shall adopt a report for reporting on the implementation of the CLLDS, which shall be submitted to the MA of the RDP. This report is prepared in accordance with the regulatory requirements for the implementation of the RDP.

**(2)** Each year, by the end of February, the Management Board prepares a report on the activities in accordance with the legal requirements of the Non-profit Legal Entities Act and a financial report for the past calendar year and submits it to the General Meeting.

The financial report is submitted to the relevant state authorities by the end of March. The activity report and the financial report should be submitted by May 31 of each year to the Central Register at the Ministry of Justice.

**(3)** LAG - LOM keeps a register of its members, in which the names and addresses of all members are recorded.

**(4)** MIG - LOM keeps a book of donors.

### VII. TERMINATION

**Article 29.** MIG - LOM is terminated:

1. by decision of the General Assembly;
2. by decision of the court at the seat of the association in the cases, provided in the law.



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### **VIII. LIQUIDATION**

**Article 30. (1)** Upon termination of LAG - LOM liquidation shall be carried out, for which the provisions of the Commercial Law shall be applied. The liquidation is carried out by the Management Board or by a person appointed by it - liquidator.

**(2)** The property, after satisfaction of the creditors, by decision of the General Meeting is provided to a non-profit organization with a similar subject of activity to be used to achieve close non-profit purposes.

**(3)** The liquidator is obliged to satisfy the creditors of the association with the available funds, and if this is not possible - by liquidating first the movable and only then the real estate of the association. He has no right in any way to transfer property to:

1. The founders and current and former members;
2. The persons who were members of its bodies and employees;
3. The liquidators in addition to the due remuneration;
4. The spouses of the persons under items 1-3;
5. The relatives of the persons under items 1-3 in a direct line - without restriction, in a lateral line - up to the fourth degree, or by marriage - up to the second degree inclusive;
6. The legal entities in which the persons under items 1-5 are managers or may impose or impede the taking of decisions.

### **TRANSITIONAL AND FINAL PROVISIONS**

**§1.** This Statute was adopted by the General Assembly of the Association, held on March 6, 2019 in Lom.

**§2.** For the cases not settled in this Statute, as well as for the interpretation and application of its provisions, the provisions of the Non-profit Legal Entities Act, the applicable laws and regulations on the application of the CLLD approach, as well as the rules and requirements of the RDP, MA RDP and SFA-RA. The provisions of this Statute, in case they contradict any of the mentioned acts, shall be replaced by law by the mandatory rules.

..... (signature)

**Chairman of the Management Board of LAG - LOM**